

Arrival to Dubrovnik: After arriving at Dubrovnik Airport you can take a bus that leaves the airport after every landing of regular flights and takes you to the City. The journey takes about 25 minutes. These buses will be marked on the window shield with the sign Airport – Dubrovnik and the bus fare is 40 Kuna (approx. 5€). If you are staying at CAAS get off at **Pile** and keep walking for approximately 300 meters, in the same direction as the bus was travelling, until you come to the **Cafeteria Sesame**. In front of Cafeteria Sesame you will see about 20 steps. Take these steps to reach the CAAS building. If you are staying somewhere else you can take the bus from the airport to the Pile stop and from there a local bus. The bus tickets can be purchased at any newsstand on Pile. On Pile there is also a taxi stand. In general, taxi can be reached at any place and any time. From the airport to the City a taxi costs approx. 35€.

Taxi Service in Dubrovnik:

Public	Central Dispatcher:	Tel. (+385) 20 970 / free call 0800 0970
	Taxi station <i>Pile</i> :	Tel. (+385) 20 424 343
	Plavi Taxi	Tel. (+385) 20 33 22 22

Important contacts at CAAS:

Centre for Advanced Academic Studies (CAAS)	Ms. Tanja Grzilo , International Relations Officer Tel. +385 20 326 300, Fax. +385 20 326 390 E-mail: tanja.grzilo@caas.unizg.hr
CAAS Residence www.caas.unizg.hr	Mr. Vlaho Bruer , Manager Tel./fax. +385 20 326 320 E-mail: vbruer@caas.unizg.hr

The venue: CAAS is located in the very heart of Dubrovnik, less than five-minute walk from the Old City. Everything you need is within walking distance: shops, banks, restaurants, beaches, bus station, taxi stand, etc.

Conference registration: Sunday 17.00 – 20:00 and Monday 8.00 – 8:45 on the ground floor of CAAS.

Internet: Wireless is available trough out the CAAS building by using the password hanging on the wall in every room. Wireless is also installed via eduroam infrastructure. For more information about eduroam, please visit www.eduroam.org or contact your IT person at home institution.



Water: Tap water is drinkable throughout Croatia.

Post Offices/Telecommunications: Post offices are generally opened Mo-Fr from 8:00 to 19:00 and on Saturdays until 13:00. Postage stamps can be purchased in post offices and at newsstands. There are several mobile phone (GSM network) providers in Croatia. If you don't have roaming service, we advise you to make respective arrangements with your local network provider before departure. Upon arrival to Croatia, one of the Croatian network providers will automatically appear on your display. For telephone charges make sure to check details with your local network provider. The international country code for Croatia is +385 and the area code for Dubrovnik is 020.

Banking hours: Banks are generally opened Mo-Fr from 8:00 to 20:00. On Saturdays banks are open until 12:00. Most common credit cards, such as American Express, Diners, Eurocard/Mastercard and Visa are widely accepted at hotels, restaurants, shops, supermarkets, etc.

Working Hours: Shops and department stores are open Mo-Sa from 8:00 to 20:00. A smaller number of stores may close between 12:00 and 16:00. Many stores are also open on Sundays, especially during the summer. Public services and companies generally work Mo-Fr from 8:00 to 16:00.

Currency: The currency unit in the Republic of Croatia is the *kuna* (HRK or Kn), which is divided into 100 *lipa*. Banknotes exist in denominations of 10, 20, 50, 100, 200, 500 and 1000 kuna. Foreign currencies can be exchanged at banks, exchange offices, post offices, travel agencies, hotels, camps, marinas, while checks/cheques can be cashed in at banks. The current exchange rates are approximately: 1€ = 7,6 Kn or 1 USD = 7,0 Kn.

Tipping: A tip is not obligatory, but small change is always welcomed. Taxi drivers, porters, waiters, etc., will always appreciate a small tip.

Language: The official language in Croatia is Croatian, but many people also speak English, French, German or Italian.

Tax Reimbursements for Foreign Citizens: Tourists making purchases in Croatia (apart from petroleum derivatives) which exceed 500 Kn per receipt may reclaim VAT – Value Added Tax (*PDV* in Croatian). At the point of purchase the sales person will provide on your request a form which should be filled out and stamped on the spot. On leaving Croatia the receipt must be verified by the Croatian Customs Service. A PDV refund in Kn can be obtained within six months, either at the same shop where the goods were purchased (in which case the tax is refunded immediately) or by posting the verified receipt back to the shop, along with the account number to which the refund should be wired. In that case, the refund will be processed within 15 days of receipt of the claim.

Safety and Medical Care: Croatia is considered a safe country with a very low crime rate. You may walk freely throughout the city at all times. You are encouraged, however, to take normal precautions to ensure your safety. Medical assistance is available in hospitals providing 24-hour emergency service. Foreign tourists do not pay for medical services if a Health Care Agreement was signed between Croatia and their respective country of origin. Health care costs for visitors from a country that does not have a signed convention with Croatia should be paid directly by the user in accordance with listed prices. In case of an emergency, you should call **112**.

Electrical System: The electrical system in Croatia is based on 220V, frequency 50Hz and requires two-pronged wall plugs. Visitors from other countries may need to bring a voltage adapter and/or a plug adapter for their electronic devices. Please check your current adapters to see if they will accept up to 220V.

Departure from Dubrovnik/CAAS: The route for the proposed departure from CAAS to Dubrovnik Airport is a bit different the one for arrival. The airport bus that leaves from the City to the airport has its starting point at the GRUZ BUS TERMINAL which is not as close to CAAS. These buses are leaving every 90 minutes before domestic and 120 minutes before international flight, but it is recommended to check with Dubrovnik bus terminal (+ 060 305 070) a day before about the exact time of bus departure. To get from PILE to the GRUZ BUS TERMINAL you should take the local **bus No. 1, 3 or 8**. Ticket for local bus can be obtained on any newspaper stand for 12 Kn. Please note that these transfers are valid for regular flights only, not for charter flights. Ticket for airport bus can be obtained on the bus for the price of 40 Kn. The other option is to call radio-taxi on 08000970 or walk to PILE where you can find taxi any time. To the airport it costs 250-300 Kn (approx. 35€). From 8 a.m. till 5 p.m. the traffic is very tense because of the buses that bring passengers from cruisers into the Old City. Therefore we strongly suggest you leave on time.